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**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SIKKIM
GANGTOK**

Ref. No. 3 /RM&DD/REDRH

Dated: 15 /07/2014

To,
The Addl. District Collector- Development,
Rural Management Development Dept.,
East/West/North /South District,
Government of Sikkim.

Subject : Inter Block Shifting of Excess REDRH stock materials received by the Block Level Stores

Sir(s) / Madam(s),

Pursuant to the tripartite Reconciliation of REDRH stock materials between RMDD Head Office, Block Level Stores and STCS/SIMFED that took place from the 4th of June to 7th of June, 2014, I am to inform you that several blocks have received more materials than their total requirement. It has now been decided that the excess materials be transported to blocks which are in need of the same. The total quantity of excess materials and their destination has been worked out and enclosed. The same needs to be strictly adhered too, in order to avoid further complications. The expenditure for inter-block stock material supply can be met from the interest accrued at the District / Block REDRH bank accounts as per prevailing market rates.

I am to further request you to kindly ensure that the material to be transported has to be accompanied by a forwarding **letter** issued by the Gram Vikas Adhikari (GVA) of the Block transferring the excess material to the GVA of the receiving Block with a copy to the respective ADC (Dev) and the letter will function as **challan** for MIS purpose. Moreover, the Block transporting the excess material will have to enter the said amount in the **Beneficiary Good Issue Register** and issue the material to the GVA of the receiving Block. Likewise, the Receiving Block should enter the materials in the **Goods Received Register** and in place of STCS / SIMFED they should enter the name of the issuing Block. Information should be updated in the MIS also.

Any further clarifications required in the matter may be addressed to the undersigned over mail / phone. The transportation of materials will have to take place at the earliest and compliance report submitted to the head office latest by the 23rd of August, 2014.

Yours faithfully,

(Sarika Pradhan)
Joint Secretary- RM & DD

Encl : As Above

Copy to :

- 1) The Secretary , RMDD
- 2) The Chief Engineer, RMDD,
- 3) Spl. Secy ., RMDD
- 4) All Gram Vikas Adhikaris,
- 5) All AEs posted in the Blocks
- 6) DE (Stores) , RMDD